

To: Members of the Oxfordshire Health & Wellbeing Board

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

**Thursday, 5 March 2015 at 2.00 pm
Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**



Peter G. Clark
County Solicitor

February 2015

Contact Officer: **Julie Dean, Tel: (01865) 815322**
julie.dean@oxfordshire.gov.uk

Membership

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council (OCC))
Vice Chairman - Dr Joe McManners (Clinical Chair, Oxfordshire Clinical Commissioning Group (OCCG))

Board Members:

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| Councillor Mark Booty (West Oxfordshire District Council) | Chairman of the Health Improvement Partnership Board |
| Councillor Mrs Judith Heathcoat (Oxfordshire County Council) | Chairman of the Older People's Joint Management Group |
| Councillor Hilary Hibbert-Biles (Oxfordshire County Council) | Cabinet Member for Public Health & Voluntary Sector |
| John Jackson | Director for Adult Social Services |
| Dr Matthew Gaw | Vice-Chairman of the Children's Trust |
| Jim Leivers | Director for Children's Services |
| Dr Jonathan McWilliam | Director of Public Health |
| Dr Paul Park | Vice-Chairman of the Older People's Joint Management Group |
| Rachel Pearce (NHS England) | Interim Director for Commissioning Operations (South Central) |
| Councillor Melinda Tilley (Oxfordshire County Council) | Chairman of the Children's Trust |
| Councillor Ed Turner (Oxford City Council) | Vice Chairman of the Health Improvement Partnership Board |
| Jean Nunn-Price | Chair of Healthwatch Oxfordshire |

In Attendance: Joanna Simons, Chief Executive, OCC
David Smith, Chief Executive, OCCG

Notes: • *Date of next meeting: 16 July 2015*

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Fax: 01865 783195 Media Enquiries 01865 323870

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 8)**

To approve the Notes of Decisions of the meetings held on 13 November 2014 and 8 January 2015 (**HWB5**) and to receive information arising from them.

6. **Better Care Fund Update (Pages 9 - 10)**

2:10
5 minutes

Board Member(s) responsible: Director for Adult Social Services and Clinical Chair, OCCG
Persons giving the report: Director for Adult Social Services and Chief Executive, OCCG

The update is attached at **HWB6**.

Action Required: to note the national approval of the Better Care Fund Plan and the next steps in implementation.

7. **Joint Strategic Needs Assessment (JSNA) (Pages 11 - 118)**

2:25
25 minutes

Board Member(s) responsible: Director of Public Health
Persons giving the report: Director of Public Health and John Courouble, Research & Intelligence Manager

To consider a report (**HWB7**) on trends in local data which impact on health and wellbeing. It includes recommendations for updating the Joint Health & Wellbeing Strategy.

Action Required: to accept the Joint Strategic Needs Assessment as the basis for the updating of the Joint Health & Wellbeing Strategy.

8. Performance Report (Pages 119 - 140)

2:40

15 minutes

Person(s) responsible: All Partners
Person giving report: Director of Public Health, Director for Social Services and
Director for Children's Services, Chief Executive, OCCG

The regular review of current performance against all the outcomes set out in the Health & Wellbeing Strategy is attached at **HWB8** for consideration.

9. Process for revising Joint Health & Wellbeing Strategy for 2015/16 (Pages 141 - 142)

2:55

5 minutes

Person(s) responsible: Director of Public Health
Person giving report: Director of Public Health

A briefing which sets out the process for refreshing the Joint Health & Wellbeing Strategy priorities and outcomes for 2015/16 is attached at **HWB9**.

Action Required: to note the report.

10. Healthwatch Oxfordshire Report and Summary of Outcomes/Responses (Pages 143 - 214)

3:00

15 minutes

Board Member responsible: Chair, Healthwatch Oxfordshire
Person giving report: Chair, Healthwatch Oxfordshire

An update is attached at **HWB10** which also summarises the responses to, and outcomes of the work undertaken by Healthwatch Oxfordshire.

Action Required: to note the report.

11. Health Inequalities Commission - Update and Plan (Pages 215 - 218)

3:15

10 minutes

Person(s) responsible: Clinical Chair, Oxfordshire Clinical Commissioning Group
Person giving report: Clinical Chair, Oxfordshire Clinical Commissioning Group

An update and plan is attached at **HWB11**.

Action Required: The Board is asked to endorse and support the aim, objectives and actions contained in the Plan.

12. Primary Care Report (Pages 219 - 242)

3:25

15 minutes

Person(s) responsible: Oxfordshire Clinical Commissioning Group/NHS
Commissioning Board (South Central)

Persons giving report: Clinical Chair, Oxfordshire Clinical Commissioning Group
and Director of Finance, NHS England (Thames Valley)

A joint report prepared by Oxfordshire CCG and NHS England (Thames Valley) on the current state of General Practice in Oxfordshire and transforming primary care is attached at **HWB12**.

The Board is advised that this report was considered by the Oxfordshire Joint Health Overview & Scrutiny Committee at its meeting on 5 February 2015. The Committee was pleased to have a constructive discussion with commissioners and providers. It identified a weakness in the provision of primary care services in areas of growth and recommended that NHS England be considered as a statutory partner when housing growth (large and small planning applications) is considered by Councils.

Action Required: to discuss the report and to consider the inherent challenges and service development required.

13. Pharmaceutical Needs Assessment (Pages 243 - 422)

3:40

5 minutes

Board Member(s) responsible: Director of Public Health

Persons giving report: Director of Public Health

A final draft version of the Pharmaceutical Needs Assessment is attached at **HWB13**.

Action Required: The Board is RECOMMENDED to accept this report and approve the process for publishing it along with any supplementary information as it is received.

14. Reports from Sub-Groups (Pages 423 - 428)

3:55

5 minutes

Written reports on activities since the last full Board meeting in November **(HWB14)** from:

- Children's Trust
- Older People Joint Management Group
- Health Improvement Partnership Board

Action Required: to receive the reports.

15. PAPERS FOR INFORMATION ONLY (Pages 429 - 430)

The following papers are attached for information:

- A summary of correspondence with the Chairman is attached for information **(HWB16)**.